

# OFF THE BEATEN PATH, INC. and Gold Card Club

## RESERVATION POLICIES AND CONTRACT

Reservations may be made by telephone, online, or by mailing/faxing this form and the Emergency Medical Care form with the required deposit, or with full payment if you prefer. If the reservation is made via telephone or online, this Reservation Policies and Contract form, the Emergency Medical Care form, and the deposit must be received within 10 days. Reservations may be made up to 24 hours prior to departure, if space allows. *You will be advised of your vacation departure time and meeting place approximately 2 weeks prior to your vacation, and you will also receive a receipt showing your balance due or overpayment balance.*

CALL: (507) 334-2362 or (800) 221-3155  
FAX: (507) 333-2473

MAIL: OFF THE BEATEN PATH, INC.  
P.O. BOX 853 FARIBAULT, MN 55021

**ANYONE LATE TO THE DESIGNATED MEETING PLACE WILL BE CONSIDERED A NO-SHOW AND WILL NOT BE ENTITLED TO A REFUND. IN THE EVENT OF SEVERE WEATHER AND THE CONSUMER IS UNABLE TO MAKE IT TO THE MEETING PLACE, THEY WILL BE CONSIDERED A NO-SHOW AND NO REFUND WILL BE GIVEN. IF THE PERSON PROVIDING TRANSPORTATION FROM OUR RETURN MEETING PLACE IS LATE, OTHER ARRANGEMENTS MUST BE MADE TO MEET THE CONSUMER AT A TIME AND PLACE CONVENIENT FOR OFF THE BEATEN PATH ON THAT SAME DAY.**

Quadruple occupancy is recommended only for friends traveling together who are willing to share a bed. We are not responsible for problems that may occur (poor sleeping habits, etc.). When utilizing condominiums, quadruple occupancy may require a consumer to sleep single on a fold-out couch. Quadruple occupancy is not always available, please see restrictions.

**Fly vacations require a valid, state-issued ID card. All travel outside the U.S., including cruise and Canadian vacations, now require a passport.** See reverse side for more information and cancellation policy.

**I have read, or have had read to me, and do accept Off the Beaten Path's reservation policy.**

VACATION REQUESTED \_\_\_\_\_ DATES \_\_\_\_\_ COST \_\_\_\_\_

TOUR-GUIDE-TO-CONSUMER RATIO: [ ] 1:4 (standard ratio) [ ] 1:3 (added supervision)

Reason for added supervision \_\_\_\_\_

TOUR-GUIDE-TO-CONSUMER RATIO FOR **GOLD CARD CLUB MEMBERS ONLY**: [ ] 1:6 [ ] 1:5

OCCUPANCY: [ ] QUADRUPLE [ ] DOUBLE [ ] SINGLE [ ] SINGLE W/STAFF  
(call for details)

***NAME OF PARTICIPANT MUST BE WRITTEN AS IT APPEARS ON PICTURE ID OR PASSPORT***

FIRST: \_\_\_\_\_ MIDDLE INITIAL: \_\_\_\_\_ LAST: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

### ***PERSON OTHER THAN PARTICIPANT REQUESTING VACATION INFORMATION***

(i.e., MEETING TIME AND PLACE)

NAME \_\_\_\_\_ PHONE( ) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

### **PLEASE CHECK REQUESTED MEETING PLACE (availability to be determined on a trip-by-trip basis)**

- |  |                                      |                                      |                                      |
|--|--------------------------------------|--------------------------------------|--------------------------------------|
| <input type="radio"/> MSP Airport (air trips)        | <input type="radio"/> Faribault, MN  | <input type="radio"/> Ames, IA       | <input type="radio"/> Menomonie, WI  |
| <input type="radio"/> Burnsville, MN (driving trips) | <input type="radio"/> Monticello, MN | <input type="radio"/> Clear Lake, IA | <input type="radio"/> Osseo, WI      |
| <input type="radio"/> Albert Lea, MN                 | <input type="radio"/> Northfield, MN | <input type="radio"/> Des Moines, IA | <input type="radio"/> Eau Claire, WI |
| <input type="radio"/> Austin, MN                     | <input type="radio"/> Owatonna, MN   | <input type="radio"/> Hudson, WI     |                                      |
| <input type="radio"/> Brainerd, MN                   | <input type="radio"/> St. Cloud, MN  | <input type="radio"/> La Crosse, WI  |                                      |

\*LAND TRANSPORTATION VACATIONS: Cancellations made 30 or more days prior to departure will receive a full refund. Cancellations made 10 to 29 days prior to the departure date will be 50% refunded minus a \$90.00 handling fee and any incidental expenses already incurred. Cancellations made fewer than ten (10) days before the departure date will be considered a no-show and will not be entitled to a refund. All requests for refunds must be made in writing.

\*AIR & CRUISE TRANSPORTATION: Cancellations made after air and/or cruise tickets have been purchased will be charged the cost of ticketing plus a \$90.00 handling fee. Cancellations made within ten days of the departure will be considered a no-show and will not be entitled to a refund. In the event of strikes or schedule changes with the airlines, Off the Beaten Path, Inc. reserves the right to notify consumers of a schedule change. We reserve the right to change vendors to a vendor of a similar nature. A state issued photo I.D. is mandatory. Without an ID, boarding will be denied and you will not be entitled to a refund. A passport is mandatory for all travel outside the U.S. including cruises and Canadian trips. Without a passport, boarding will be denied and you will not be entitled to a refund. Off The Beaten Path, Inc is not responsible for equipment failure.

\*POST VACATION CHARGES: If Off the Beaten Path incurs any of the following charges (long distance phone charges, pay TV charges, excess baggage charges, extra motel charge for bed wetting, toiletry, clothing, or medical charges we made on your behalf) you will receive an invoice for such charges.

\*NEW REQUIREMENTS AND RECOMMENDATIONS: We require flu shots for winter travelers. Keep in mind flu shots are not effective for the first two weeks. Off the Beaten Path, Inc. recommends that consumers purchase a travel insurance policy to safeguard against loss due to illness and/or other covered events. Contact your local travel agency or AIG Travel Guard (800.826.4919) for insurance information.

\*SOCIAL BEHAVIOR: Off the Beaten Path, Inc. requires consumers be free of aggression toward others. If Off the Beaten Path, Inc. determines a consumer has become unmanageable while on vacation, the consumer will be responsible for any costs incurred (i.e., emergency transportation home, property damage, etc.) and will not be entitled to a refund. Off the Beaten Path, Inc. will provide supervision as indicated and commissioned by the consumer, provider, and/or guardian, but if Off the Beaten Path, Inc. determines a functioning level and/or behavior has been misrepresented, and if an adjustment to the proper tour-guide-to-consumer ratio is not available, the consumer's vacation will be terminated. If Off the Beaten Path, Inc. cannot provide transportation home due to the commitment to ratios set prior to the vacation, the consumer (residential provider, social worker, and/or guardian) will be responsible for emergency transportation home. Off the Beaten Path, Inc. may utilize county or city facilities and/or crisis units if provider is unable to arrange transportation. Such facilities may also be used in cases of physical assault and/or endangerment to self or others. If the provider is unwilling to abide by Off the Beaten Path's Reservation Policies and Contract, the consumer will be considered abandoned, and we will utilize county or city services and/or crisis units. The provider may then work with the county, city or state facility for arrangements home. Off the Beaten Path, Inc. will have then fulfilled its contractual obligation. Off the Beaten Path, Inc. and its staff are not responsible for harm to person or property due to self-injurious behavior, or any loss or breakage of personal items brought to, or purchased on, the vacation. Off the Beaten Path, Inc. is released from liability due to a consumer voluntarily departing the group (elopement). Off the Beaten Path, Inc. will report the elopement to police and guardian/social worker/contact person and continue with the vacation. Off the Beaten Path, Inc. will not be liable for any bodily injury or property damage resulting from conditions beyond our control, such as weather, theft, strikes, terrorism, civil disturbances, or airline cancellations. Off the Beaten Path, Inc also reserves the right to substitute activities, accommodations or alter the itinerary when necessary. If a consumer becomes ill and cannot continue to travel with the group, and requires emergency transportation home, the consumer (residential provider, social worker, and/or guardian) will be responsible for arranging emergency transportation home.

\*FUEL SURCHARGE: In the event of rapidly rising fuel costs and/or air fare, Off the Beaten Path, Inc. reserves the right to add a surcharge, not to exceed 10% of the total cost of the vacation.

\*WEATHER: In the event of severe weather and consumers are unable to get to the meeting place, they will be considered a no show.

\*GUIDELINES FOR TOUR-GUIDE-TO-CONSUMER RATIOS: The following ratios are not available on all vacations. Consumers requiring awake staff during normal hours of sleep **cannot** be accommodated. Normal hours of sleep are between 10 p.m. and 8 a.m. Times may be adjusted due to arrival and departure times.

- **1:6 (always available) Gold Card Club members only** -- Because all club members have no physical or verbal aggression, are compliant, and are independent with medication, money, and hygiene, 1:6 ratio consumers are allowed more freedom to move about the community without staff supervision, and are (with prior written permission) permitted to be left independently at the meeting place should their transportation not be on time.
- **1:5 (always available) Gold Card Club members only** -- No physical or verbal aggression; compliant; independent with hygiene. 1:5 ratio consumers are always escorted in the community.
- **1:4 (always available)** -- No physical or verbal aggression; slight or no self-injurious behaviors; first-time traveler that is compliant. 1:4 ratio consumers are always escorted in the community.
- **1:3 (added supervision)** -- Slight non-compliance; a first-time traveler with questionable behaviors; limited mobility (walkers or wheelchairs for long distances); minimal survival skills; limited dressing and bathing skills. The 1:3 ratio supervision includes 90-minute checks while in-room during awake hours with the last check being at 10 p.m. and resuming at 8 a.m. There is an added charge of \$40 per day for 1:3 ratio consumers.